



COMMUNITY COLLEGE PROGRAM AMENDMENT FORM

(For changes to State Approved Associate of Applied Science degree, AAS option and Certificate of Completion programs)

This form should be completed electronically and the boxes will expand to accommodate text.
Current instructions, forms, handouts and other useful resources are located at
<http://www.ode.state.or.us/search/results/?id=231>

College:	Clackamas Community College	Date	04/21/2017
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CAREER LEARNING AREA

<input type="checkbox"/> Ag, Food & Natural Resource Systems	<input type="checkbox"/> Health Services
<input type="checkbox"/> Arts, Information & Communications	<input type="checkbox"/> Human Resources
<input type="checkbox"/> Business & Management	<input type="checkbox"/> Industrial & Engineering Systems

PROGRAM INFORMATION

<i>APPROVED</i> Program Title <small>(For Official Program Title, refer to your directory at http://www.ode.state.or.us/search/results/?id=232)</small>	<i>APPROVED</i> CIP Code (Include 7 th & 8 th digits used for OCCURS reporting.)			<i>APPROVED</i> Recognition Award	<i>Current</i> Credits
	<i>6-digit CIP</i>	<i>7th digit</i>	<i>8th digit</i>		
AAS Title:				<input type="checkbox"/> Associate of Applied Science (AAS) Degree	
Option Title**				<input type="checkbox"/> <i>OPTION</i> to AAS Degree	
Certificate Title: <i>Within</i> AAS Degree? <input type="checkbox"/> Yes** <input checked="" type="checkbox"/> No Retail Management	52.1803			<input checked="" type="checkbox"/> Certificate of Completion	30-33

**Enter name of base degree in 'AAS Title' box

TYPE OF PROGRAM AMENDMENT

(Check ALL That Apply)


<input type="checkbox"/> New Program**	<input checked="" type="checkbox"/> Curriculum Revision	<input checked="" type="checkbox"/> Revision in Program Credits
<input type="checkbox"/> Title Change for Program		<i>Proposed Total Credits:</i> 29-30
<i>Proposed AAS Title:</i>		
<i>Proposed OPTION Title:</i>		
<i>Proposed Certificate Title:</i>		
<input type="checkbox"/> SUSPENSION of Program	<i>Reason for Suspension:</i>	
Suspension Effective Date:		

**If new program is an additional award for an existing degree or certificate, complete 'Program Information' section for existing program.

CURRICULUM AMENDMENT

[List in a Defined Sequence of Courses Format, e.g., Quarter-to-quarter mapping.
For a New Program, complete the Proposed Curriculum section only.]

CURRENT CURRICULUM 2016-17 [List entire curriculum as last approved]				PROPOSED CURRICULUM 2017-18 [List only course(s) to be amended]			
Course Number	Course Title	Clock Hours	Credits	Course Number	Course Title	Clock Hours	Credits
BA-285	Human Relations in Business	44	4				
BA-131	Introduction to Business Computing	44	4				
BA-214 or BA-205	Business Communications Business Communications with Technology	33-44	3-4				
BA-206	Management Fundamentals	44	4				
BA-223	Principles of Marketing	44	4				
BA-224	Human Resource Management	44	4				
BA-249	Retailing	33	3				
BA-272 or BA-104 or	Financial Analysis, Accounting, and Budget Forecasting (Retail) Business Math Budgeting for Managers	33-44	4-6	BA-217	Budgeting for Managers	33	3
Note: This certificate is designed to be completed in less than one year.							
Most courses in this program can be applied to partially satisfy elective requirements in the Business Management certificate.							
TOTAL CURRENT CREDITS:			30-33	TOTAL PROPOSED CREDITS:			29-30

College Contact	Pamela Akini	Telephone No.	503-594-3196
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Chief Academic Officer or PTE Dean Signature		Date	4/24/17